

**EXECUTIVE LIMITATIONS COMMITTEE MEETING  
SAGINAW COUNTY COMMUNITY MENTAL HEALTH AUTHORITY  
APRIL 26, 2023 – 5:15 P.M.  
ROOM 190/191**

**PRESENT:** Tracey Raquepaw, Cym Winiecke, John Pugh, Jane Sills, Robert Woods

**ABSENT:** John Pugh

**GUESTS:**

**STAFF:** Sandra Lindsey, Jan Histed, Fred Stahl & Ryan Mulder

**I. OPENING PROCEDURE**

Tracey Raquepaw called the meeting to order at 5:18 p.m., a quorum was established, and verification of posting was determined.

**II. PUBLIC PARTICIPATION**

There was no public participation.

**III. HUMAN RESOURCES FY 2022 Data PRESENTATION**

Fred Stahl, Director of Human Resources presented the Annual Human Resources Data Update. Through multiple data reports he shared total staff, employment classifications, demographic data on, age, race/ethnicity, gender, union membership, classification (full/part time). He also provided info on staff recruitment/separation, payroll, and injury/illness. See Executive Limitations packet for details. The Executive Limitations Committee was able to ask questions / make comment.

**Motion made by Robert Woods with support from Cym Winiecke to receive and file the Human Resources Presentation. Motion carried.**

**IV. EXPENSE REPORTS & BALANCE SHEETS THRU MARCH 2023**

Jan Histed, Director of Finance reviewed the Statement of Net position (balance sheet) & Statement of Revenues, Expenses and Changes in Net Position as of 03/31/2023.

**Motion was made by Jane Sills and supported by Robert Woods to receive & file EXPENSE REPORT & BALANCE SHEETS THRU MARCH 2023. Motion carried.**

**V. MONTHLY REPORT ON EXECUTIVE LIMITATIONS**

Sandy noted that there were no violations of the Executive Limitation Policies.

**Motion was made by Cym Winiecke and supported by Robert Woods to receive and file the MONTHLY REPORT ON EXECUTIVE LIMITATIONS. Motion carried.**

**VI. REVIEW OF EXECUTIVE LIMITATIONS POLICIES**

Ryan noted that the SCCMHA Board Policies need to be reviewed annually by Board. The policies distributed at tonight's Executive Limitations committee meeting will be reviewed in greater detail at an upcoming Executive Limitations committee meeting (with RED edits). These revised polices will then be formally approved at the June 12<sup>th</sup> Board meeting. Any recommended changes should be returned to Ryan by June 2, 2023. *Note: there are several board policies associated with different committees that will be reviewed by all committees.*

**VII. OTHER ITEMS OF IMPORTANCE**

Sandy noted that the save the date for reopening Open house of Caro State Hospital is

scheduled for June 5. There is also recent news about Hawthorn State Hospital being torn down & rebuilt, residents temporarily being moved to Walther Reuther Hospital. So already reduced bed capacity will obviously continue be an issue. Dr. Mellos will be joining CMH directors at Directors' Forum tomorrow so maybe there will be more to say on this topic by May Board meeting.

#### **VIII. ADJOURNMENT**

**With no other business a motion was made by Robert Woods with support from Cym Winiecke to adjourn this meeting at 5:50 p.m. Motion carried.**