

**MINUTES  
RECIPIENT RIGHTS COMMITTEE MEETING  
SAGINAW COUNTY COMMUNITY MENTAL HEALTH AUTHORITY  
SEPTEMBER 27, 2023 – 6:15 PM  
ROOM 190/191**

**PRESENT:** Joan Williams, Deb Nagel, Cym Winiecke, Tracey Raquepaw, Kathleen Schachman, Jill Armentrout

**ABSENT:** Lisa Sawyer, Robert Woods

**STAFF:** Tim Ninemire, Judy Saucedo, Kentera Patterson, & Ryan Mulder

**GUESTS:**

**I. OPENING PROCEDURE**

Deb Nagel, Chair called the meeting to order at 6:18 p.m. A quorum was established, and verification of posting was determined.

**II. PUBLIC PARTICIPATION**

There was no public comment.

**III. APPEALS TRAINING**

Tim Ninemire, Director of Customer Service/Recipient Rights noted that this is his last ORR meeting. Going forward Kentera Patterson trained the committee on:

- Categories of Rights Violations (black & white Mental Health Rights – Categories)
- Complaint Investigation Process (Color Flow Chart)
- Types and Weighing of Evidence
- Explanation of the Preponderance of the Evidence Standard Used by Rights Office in Determining Whether a Rights Violation Has Occurred
- Statutory Definition of “Appropriate Remedial Action”
- Agency Disciplinary Guidelines
- Agency Policy/Procedures on the Appeals Process and Functions of the Appeals Committee

**Motion was made by Cym Winiecke with support from Tracey Raquepaw to receive and file the Appeals Training. Motion carried.**

**IV. MISCELLANEOUS / OTHER**

**V. NEXT MEETING – NOVEMBER 15, 2023 AT 5:15PM**

Tim noted the next meeting is November 15<sup>th</sup>.

**VI. ADJOURNMENT**

**With no other business a motion was made by Cym Winiecke with support from Tracey Raquepaw to adjourn this meeting at 6:51 p.m. Motion carried.**