

**MINUTES  
RECIPIENT RIGHTS COMMITTEE MEETING  
SAGINAW COUNTY COMMUNITY MENTAL HEALTH AUTHORITY  
SEPTEMBER 18, 2024 – 5:15 PM  
ROOM 190**

**PRESENT:** Kathleen Schachman, Tracey Raquepaw, Joan Williams, Deb Nagel, Lisa Sawyer

**VIRTUAL:** Jill Armentrout

**ABSENT:** Cym Winiecke, Robert Woods

**STAFF:** Ryan Mulder, Kentera Patterson

**GUESTS:**

**I. OPENING PROCEDURE**

Deb Nagel, Chair called the meeting to order at 5:15 p.m. A quorum was established, and verification of posting was determined.

**II. PUBLIC PARTICIPATION**

There was no public comment.

**III. ELECTION OF VICE CHAIR**

**Motion made by Joan Williams with support from Tracey Raquepaw to appoint Lisa Sawyer, Vice Chair for the Recipient Rights Committee. Motion carried.**

**IV. APPEALS TRAINING**

Kentera Patterson, Officer of Recipient Rights/Compliance trained the committee on:

- Categories of Rights Violations (black & white Mental Health Rights – Categories)
- Complaint Investigation Process (Color Flow Chart)
- Types and Weighing of Evidence
- Explanation of the Preponderance of the Evidence Standard Used by Rights Office in Determining Whether a Rights Violation Has Occurred
- Statutory Definition of “Appropriate Remedial Action”
- Agency Disciplinary Guidelines
- Agency Policy/Procedures on the Appeals Process and Functions of the Appeals Committee

**Motion was made by Tracey Raquepaw with support from Lisa Sawyer to receive and file the Appeals Training. Motion carried.**

**V. MISCELLANEOUS / OTHER**

**VI. NEXT MEETING – November 20, 2024 AT 5:15PM**

Kentera noted the next meeting is November 20<sup>th</sup>.

**VII. ADJOURNMENT**

**With no other business a motion was made by Joan Williams with support from Lisa Sawyer to adjourn this meeting at 5:38 p.m. Motion carried.**