

**SAGINAW COUNTY COMMUNITY MENTAL HEALTH AUTHORITY  
CITIZENS ADVISORY COMMITTEE MEETING  
MAY 5, 2022 6:00 PM  
Minutes**

**PRESENT:** Ann Finta, Cheryl Nelson, Jim Nesbit, Tracey Roat, Lyn Bradfield, Arletta French, Sally Weber, Maggie Davis

**ABSENT:** Vicki Mikolajski-excused, Lisa Sawyer-excused

**STAFF:** Sandra Lindsey, Ryan Mulder

**GUESTS:**

**I. CALL TO ORDER**

Ann Finta, Chair called the meeting to order at 6:03 p.m. Verification of the public posting was acknowledged and a quorum was established.

Ann welcomed everyone to tonight's meeting. Review and Acceptance of the Minutes of March 3, 2022.

**Motion made by Maggie Davis and supported by Lyn Bradfield to approve the minutes of April 7, 2022 as written. Motion carried.**

**II. INFANT AND EARLY CHILDHOOD MENTAL HEALTH CONSULTATION (IECMHC)**

Unfortunately, Rachel Slivik was unable to join tonight's meeting so this presentation is going to be tabled until next month.

**III. CERTIFIED COMMUNITY BEHAVIORAL HEALTH CLINICS (CCBHC) ADVISORY COUNCIL – UPDATE [FEB / MAY / AUG / NOV]**

Sandra Lindsey presented SCCMHA Quarterly CCBHC Update. See document for details.

- Colleen Sproul retired in April but will be coming back on a contract for the remainder of this year
- Her major tasks will be working to closeout SAMHSA CCBHC Expansion Grant (CCBHC Demonstration Grant continues while CCBHC Expansion Grant closed on April 30)
- New Lead for CCBHC is Kristie Wolbert, Executive Director of Clinical Services
- SCCMHA was given provisional certification at the end of last year (we were notified of required plan of correction in February 2022)
- We recently submitted SCCMHA's plan of correction documents and on April 29 we were granted full certification for CCBHC by MDHHS
- New Chief of Health Services has been hired but she is currently a prescriber at another local CMH currently so only working 1 day a week while getting her caseload transferred

**Motion made by Tracey Rout and supported by Maggie Davis to receive and file the Quarterly CCBHC Advisory Body Report as presented. Motion Carried.**

**IV. REVIEW OF CITIZENS ADVISORY COMMITTEE TO SCCMHA BOARD POLICY – 01.01.05**

Ryan noted that all SCCMHA Board Policies are reviewed annually so we're bringing this policy to tonight's meeting. *See CAC packet for complete details.*

After review, the Committee recommended a couple of changes that will be formally approved at the June 13 SCCMHA Board of Directors meeting.

**Motion made by Arletta French and supported by Cheryl Nelson to receive and file requested changes to 01.01.05 Policy Review of Citizens Advisory Committee to SCCMHA Board Policy as amended. Motion Carried.**

**V. ELECTION OF OFFICERS / SELECTION OF NOMINATING COMMITTEE**

The Citizens Advisory Committee (CAC) discussed Chair and Vice Chair positions and Selection of Nominating Committee. Current officers are Ann Finta – Chair, Vicki Mikolajski – Vice Chair and Cheryl Nelson – Secretary.

**Motion made by Lyn Bradfield and supported by Tracey Roat to cast a unanimous ballot to re-elect Ann Finta – Chair, Vicki Mikolajski – Vice Chair and Cheryl Nelson – Secretary for the CAC Committee. Motion carried.**

**VI. NEW BUSINESS**

**A. MSHN Citizens Advisory Council Update – No Meeting**

**B. Future CAC Agenda Items**

If the CAC has any other subjects they would like to see covered, they are encouraged to send their ideas to Ryan. Recommendations as of today's meeting include:

- MRSS Follow up
- CMU Co-Location Project
- Transition Aged Youth TAY Program
- School-based Mental Health
- Client Health Self-Management Project
- STARS Rides for Wellness
- Family Support Subsidy
- Hispanic Outreach

**VII. OLD BUSINESS**

**A. Attendance Log**

The Attendance Log was reviewed by the Citizens Advisory Committee.

**Motion by Lyn Bradfield and supported by Tracey Roat to approve the Attendance Log. Motion carried.**

**B. Membership Log**

The Membership Log was reviewed by the Citizens Advisory Committee. It was noted there are still several vacancies:

Two (2) Community  
One (1) Primary Consumer  
One (1) Secondary Consumer  
One (1) Service Provider

**Motion by Tracey Roat and supported by Arletta French to approve the Membership Log. Motion carried.**

**VIII. CEO REPORT – SANDRA LINDSEY**

- **Staffing Shortage Crisis Provider Stabilization Finding Project**

Sandy noted that staffing shortages continue to be experienced across the SCCMHA network and rest of state. MSHN has rolled out a program (\$10-13 million set aside) to assist with this problem. SCCMHA has done an excellent job of assisting our providers with making applications for this approximately \$4.6 million from Saginaw County. Applications are being uploaded to MSHN for review and decision for payout. Sandy is proud of our staff for working so diligently on this process and rollout. SCCMHA will also be pushing out retention payment for SCCMHA staff as well (\$750) for first half of FY 2022.

- **MiCAL Crisis and Text Line Staff Training Underway**

Michigan was demanded to reconfigure their Emergency Line platform which is called MiCAL/CRM. Pilots are currently going on right now around the state as well. MSHN region was added last week and first training is coming up soon. By July the Michigan Crisis / Text line needs to connect to the new federal 9-8-8 telephone exchange for BH Crisis Line and Text services as well. Sandy noted that Mobile Response and Stabilization Services are available 8am – 10pm, 7 days a week and they are assisting Crisis Intervention Services with SCCMH Crisis Line coverage.

- **SCCMHA Planning for Relaxing COVID Safety Measures**

We are meeting next week to look at plan and rollout changes on group room and waiting room capacity, masking, etc. Sandy forecasted to CAC that masking will be recommended but optional and group meeting spaces and waiting room capacity will move to 80% capacity of pre-pandemic levels. We are going to message that there should not be any stigma on either choice for masking or not. New guidance to staff members is likely to go out middle to late next week. This will likely help with employee morale as well. Meeting invitations have also been received from MDHHS on "Public Health Emergency Unwind" triggered by the official end the federal PHE.

Sandy received invitation for dialogue with MDHHS about ideas for administrative relief yet this year in response to the workforce shortages and burden on existing staff in CMH Networks across the state. A list of compiled ideas have been sent to MDHHS by way of CMHA.

## **IX. OTHER INFORMATION**

### **A. HR announcement of J. Kreiner as new Chief of Health Services**

### **B. HR announcement of J. Histed as new Finance Director**

Jan is a former supervisor at SCCMHA (worked under former Director of Finance, Delores Ford-Heinrich). With Laura leaving SCCMHA this is really welcome news as Sandy was considering outsourcing Finance Department. Jan will be trained over the next year and likely move into CFO once training is completed.

## **X. ADJOURNMENT**

**Motion by Lyn Bradfield and supported by Cheryl Nelson to adjourn the meeting at 6:52 PM. Motion carried.**