

**SAGINAW COUNTY COMMUNITY MENTAL HEALTH AUTHORITY
REGULAR MONTHLY BOARD MEETING MINUTES
APRIL 11, 2022 – 5:15 PM
ROOM 190/191**

PRESENT: Cym Winiecke, Mike Cierzniewski, Andrea Schrems, Robert Woods, Steve Fresorger, Tracey Raquepaw, Jill Armentrout, Lisa Coney, Deb Nagel, Joan Williams

ABSENT: Jane Sills, John Pugh

GUESTS:

STAFF: Sandra Lindsey, Ryan Mulder

I. CALL TO ORDER

Tracey Raquepaw, Chair called the meeting to order at 5:15 p.m. A quorum was established, and verification of posting was determined.

Motion made by Robert Woods and supported by Cym Winiecke to amend tonight's agenda to include item VIII. F. 'Approval of FY 2022 Revised Operating Budget'. Motion carried.

II. PUBLIC PARTICIPATION

There was no public comment.

III. SWEARING IN OF NEW BOARD MEMBERS – JOAN WILLIAMS, DEB NAGEL, LISA CONEY

Joan Williams, Deb Nagel, and Lisa Coney were sworn in as SCCMHA Board members. Individuals also signed the Oath of Office and returned to Ryan for filing in SCCMHA records.

IV. RECOGNITION OF OUTGOING SCCMHA BOARD MEMBER – LEOLA WILSON

Unfortunately, Leola was unable to attend tonight's meeting. Ryan will reach out to Leola in a few weeks again to see if she would be willing to attend the May 9 Board meeting.

V. APPROVAL OF BOARD MINUTES

A. Board Meeting – March 14, 2022

Motion made by Cym Winiecke and supported by Mike Cierzniewski to approve the March 14, 2022 SCCMHA Board Meeting minutes as amended. Motion carried.

VI. APPROVAL OF COMMITTEE REPORTS

A. Recipient Rights Committee – March 16, 2022
Robert Woods, Chair – Deb Nagel, Vice Chair
Reported by Robert Woods.

Motion made by Robert Woods and supported by Cym Winiecke to receive and file this report as written. Motion carried.

- B. Governance Committee – No Meeting
Vacancy, Chair – Mike Cierzniewski, Vice Chair
- C. Executive Limitations – March 23, 2022
Andrea Schrems, Chair – *Vacancy*, Vice Chair
Reported by Andrea Schrems.

Motion made by Andrea Schrems and supported by Robert Woods to receive and file this report as written. Motion carried.

- D. Ends Committee – March 28, 2022
Jill Armentrout, Chair – *Vacancy*, Vice Chair
Reported by Jill Armentrout.

Motion made by Jill Armentrout and supported by Lisa Coney to receive and file this report as written. Motion carried.

VII. CEO REPORT

- **Welcome New Board Members**
Sandy welcomed and thanked new members for serving.
- **Diversity Equity and Inclusion (DEI) SCCMHA Climate Assessment with Recommendations Presentation is Scheduled for the Board on May 9th**
Sandy noted that this DEI presentation will be coming up next month. This has been presented to SCCMHA Management Team today and Leadership Team later this week. Sandy noted that 1 hour of Board Training credit will be available for this content. Dr. Elam's report is based on staff feedback in affinity groups, a staff survey and extensive policy review.
- **Human Resources Annual Reporting to Executive Limitations Committee on April 27**
Annual demographic and HR data to be presented at this month's Executive Limitations meeting.
- **HUD Monitoring Virtual Visit to SCCMHA's Housing Resource Center June 27- July 1, 2022**
SCCMHA was randomly selected by HUD for a virtual site visit and audit. HUD Shelter Plus Care rental subsidies will be reviewed early this summer. Sandy cannot remember the last visit from HUD for such a purpose if ever.
- **Retirement of Colleen Sproul, Chief of Health Services and Care Management 4-1-22, coming back under contract thru December**
Colleen's last day was 3/31/22. She will be retained on contract for the rest of the year for limited hours. In May she will be providing orientation to her replacement and working on the grant closeout for the SAMHSA CCBHC Expansion grant. She is thankful for her transitional assistance but we are saddened by her departure.
- **New SCCMHA Director of Finance, Jan Histed (Laura Argyle to remain CFO while training Jan over next 12 months)**

Laura Argyle has left SCCMHA employment but has been working under our contract with Rehman. Sandy noted Jan has worked at SCCMHA in the past departing in 2008 and her first day was last week. She comes to us from Bay County where she served as the Finance Director. Laura will be training her for the next year with intention of Jan then becoming the CFO.

- **CCBHC- MDHHS Demo: SCCMHA has submitted documents to MDHHS for full CCBHC Certification, SCCMHA and the other 12 demo sites, currently have provisional certification.**

Additional documents have been submitted to MDHHS after our initial documents (approximately 50) were sent to them. Complete certification will insure we are able to continue to pull down additional prospective payments through the duration of the Demonstration grant period next year.

- **New COVID Positive Consumer Cases in Adult Foster Care and among other Residential Programs have been nearly "0" for last 6 weeks**

This is really positive news.

- **Lack of Available Local Inpatient Beds Remains at Crisis Levels**

Staffing shortages at inpatient units and hospitals is at crisis levels making any reasonable timeframes for admissions impossible. As a result there is "boarding" going on at every emergency room in the state, including Covenant's Emergency Care Center.

Motion made by Robert Woods and supported by Lisa Coney to receive & file this report as written. Motion carried.

VIII. BOARD ACTION

A. 2022 Annual CMH PAC Campaign

Sandy noted that the CMHAM asking boards to contribute to the CMH PAC Campaign. Sandy reported CMHAM is doing a wonderful job representing the CMH System and encourages the Board to consider make the equivalent of one Board meeting stipend (\$50). If interested in contributing go to <https://cmham.org/public-policy/cmh-pac/>. If you would rather contribute by check (or cash) please give to Ryan and he'll submit to CMHA on your behalf.

B. CAC Appointment Letters for Davis, French, Nelson, Roat

Sandy noted that letters to these four (4) individuals were mailed last month. See tonight's packet on page 79 as all are seeking reappointment to the CAC.

C. MSHN Board Reappointment for Tracey Raquepaw

Motion made by Cym Winiecke and supported by Lisa Coney to reappoint Tracey Raquepaw to the MSHN Board. Motion carried.

D. SCCMHA Conflict of Interest Policy

Ryan noted that the Conflict of Interest Policy, Disclosure and Attestation form was included in tonight's packet needs to be completed annually by SCCMHA Board members. Ryan included hard copy versions in the packet of information mailed for tonight's meeting and are to be completed and returned to Ryan Mulder for filing.

Tracey Raquepaw, Board chair encouraged the Board to make every effort to return signed documents as soon as possible.

E. Report from Nominating Committee

The Nominating Committee of Cym Winiecke and Jill Armentrout announced the following nominations: Tracey Raquepaw as Chair, Andrea Schrems as Vice-Chair, and Steve Fresorger as Secretary. Each of these individuals agreed to do so.

Tracey Raquepaw, Chair temporarily yielded the leading of the meeting to Sandra Lindsey who reviewed with the group how the election would be conducted. It was noted that it is our custom to call three (3) times from the floor for nominations. Sandra Lindsey did call for nominations from the floor three (3) separate times and no new names were offered.

Motion by Robert Woods and supported by Mike Cierzniwski to cast a unanimous vote to re-elect Tracey Raquepaw as Chair, Andrea Schrems as Vice-Chair, and Steve Fresorger as Secretary. Motion carried.

F. Approval of FY 2022 Revised Operating Budget

Sandy noted the FY 2022 Revised Operating Budget was approved by the EL Committee on March 14 and was recommended to the whole Board for approval at tonight's agenda.

Motion made by Cym Winiecke and supported by Robert Woods to approve the FY 2022 Revised Operating Budget. Motion carried.

IX. BOARD INFORMATION

- A. CMHA Weekly Update – March 2022 links: <https://cmham.org/resources/weekly-update/>
- B. Letter from C. Ruth re: SCCMHA Reappointments / Appointments – 03/23/22
- C. CMHA / Lambert – PR Results Summary
- D. CMHA CCBHC Infographic

X. MEDIA / PUBLICATIONS

- A. SCCMHA Provider News – March 2022
- B. First Choice – The Loop Newsletter – April 2022

XI. OTHER ITEMS OF INTEREST

XII. ADJOURNMENT

Motion by Robert Woods supported by Jill Armentrout to adjourn this meeting at 6:17 pm. Motion carried.

**Minutes prepared by:
Ryan Mulder
Executive Assistant to CEO**