

**SAGINAW COUNTY COMMUNITY MENTAL HEALTH AUTHORITY  
REGULAR MONTHLY BOARD MEETING MINUTES  
JANUARY 10, 2022 – 5:15 PM  
ROOM 190/191**

**PRESENT:** Cym Winiecke, Mike Cierzniewski, Andrea Schrems, Robert Woods, Steve Fresorger, Larry Jones, Tracey Raquepaw, Jane Sills, Jill Armentrout

**ABSENT:** John Pugh, Jordan Wise, Leola Wilson

**GUESTS:** Patti Colpean,

**STAFF:** Sandra Lindsey, Ryan Mulder

**I. CALL TO ORDER**

Tracey Raquepaw, Chair called the meeting to order at 5:18 p.m. A quorum was established, and verification of posting was determined.

**II. PUBLIC PARTICIPATION**

There was no public comment.

**III. BOARD TRAINING FY 2022 SCCMHA STRATEGIC PRIORITIES #1 – 3**

Sandra M. Lindsey reviewed the SCCMHA Strategic Priorities 2021-2022 document included in tonight's packet. It is also available at: <https://www.sccmha.org/news-information/public-notices.html>. 1 hour of Training Credit will be given to members present and on the phone.

**IV. APPROVAL OF BOARD MINUTES**

**A.** Board Meeting – December 13, 2021

**Motion made by Robert Woods and supported by Mike Cierzniewski to approve the December 13, 2021, SCCMHA Board Meeting minutes. Motion carried.**

**V. APPROVAL OF COMMITTEE REPORTS**

**A.** Recipient Rights Committee – No Meeting  
Robert Woods, Chair – Leola Wilson, Vice Chair

**B.** Governance Committee – No Meeting  
Larry Jones, Chair – Mike Cierzniewski, Vice Chair

**C.** Ends Committee – No Meeting  
Jill Armentrout, Chair – Jane Sills, Vice Chair

**D.** Executive Limitations – No Meeting  
Andrea Schrems, Chair – John Pugh, Vice Chair

**VI. CEO REPORT**

Ratifications of SCCMHA Collective Bargaining Agreements

All three of the new collective bargaining agreements, SEIU, AFSME (Supervisors) and MNA were ratified by their members before the end of last month when the existing contracts expired. As of the date of this report (1-5-22), the new AFSCME and MNA Contracts are signed and ready for implementation but the SEUI Contract is not yet signed by the union. The new

three-year contracts for each group of staff they represent, are or will be in effect from January 1, 2022 thru December 31, 2024. The following is an executive summary of the compensation and other changes to the terms and conditions of each contract.

AFSCME: 24 Members  
4% pay increase each of the three (3) years.

New language for implementing a merit/bonus plan(s).  
Enhanced Short Term Disability Leave Plan.  
Enhanced Bereavement Leave.  
Signing bonus of \$750

MNA: 5 Members  
4% pay increase each of the three (3) years.

SEIU: 157 Full Time and 34 Part Time Members  
4% pay increase each of the three (3) years.  
New language defining Clinical Performance Standards  
Addition of Veterans Day as a paid Holiday for part-time staff.  
Increased paid stipends for clinical staff working additional hours in OBRA, MRSS, CIS.  
Updated language for PTO, paid Wellness hours, LOA's, Corrective Action, Step Raises.  
Enhanced Bereavement Leave.  
Revised language for job posting, promotions, transfers, to increase work force diversity.

Signing bonus of \$375 for Full Time and \$187.50 for Part Time.

SEIU Performance Standards for Clinical Record Holders/ Contract Language  
Established Performance Standards are considered to be minimum levels of performance. The expectation is that staff will routinely exceed these standards.

Productivity Standards are determined by using factors such as commensurate rates for the same service by other area service providers, operational costs, insurance allowable rates, and other relevant aspects. These are a minimum number of billable services as measured in units, time, or contacts. These rates may be indicted as a monthly amount, but compliance will be based on the fiscal quarter with recognition of time off.

All clinical staff employed for 6 months and more will be held to productivity standards.

The rates are considered the minimum level with an expectation that staff will regularly exceed the rate. Progressive discipline may be given for failure to meet the minimum rate.

Minimum Productivity for Full Time Staff who provide home/community-based services.

Year	Productivity %	# of billable hours per week
2022	50%	17
2023	55%	19
2024	60%	21

Minimum Productivity for Full Time Staff who provide office-based clinical/professional services.

Year	Productivity %	# of billable hours per week
2022	55%	19
2023	65%	23
2024	75%	26

43 Full Time and 7 Part Time Unrepresented SCCMHA Staff:

There are 50 unrepresented staff members employed by SCCMHA and has been our custom over more than 20 years, these staff will also receive the 4% wage increase on par with those staff that are union represented,

Cost of Wage Increase for SCCMHA Staff

Note: The actual increased compensation cost estimate for FY 2022 will be brought to the meeting. The actual calculations were not ready for packet mailout deadline.

**(The gross cost of the 4% wage increase for the rest of the year is \$414.405 reported at the board meeting. SML)**

**Contracted Primary Clinical Teams Service Rate Increase and Benefit Stabilization Funding for Staff Recruitment and Retention**

The SCCMH Contracted Primary Teams have not had a rate increase for the last two years. They too have all been experiencing the same workforce shortages as the SCCNMHA Board Operated Program. On December 17, 2021, all of the teams listed below were informed that they would be receiving an 8% rate increase for their clean claims effective January 1, 2022 thru the balance of Fiscal 2022 (9months).

Hope Network: Adult Case Management, Adult Outpatient

Training and Treatment Innovations: Adult Case Management, Adult Enhanced Outpatient, Assertive Community Treatment

Saginaw Psychological Services: Adult Case Management, Adult Enhanced Outpatient, Children's Outpatient, Children's Case Management, Adult DDI Clinical Services, School Based Services

Westlund Guidance Clinic: Adult Enhanced Outpatient, Children's Outpatient and Case Management, School Based Services

Disability Network: Case Management for IDD Adults

A copy of the letter to providers can be found in the Information Section of the board meeting packet.

The cost of the rate increase to these providers for FY 2022 is **\$439,086.**

The increase will require the modification of 10 contracts and 147 provider service code to reflect the increase rate change for January -September claims this year.

In addition, as permitted under the MDHHS/MSHN COVID Provider Benefit Stabilization parameters, they were also informed of their ability to submit through this process, a request

for additional financial support equal to \$1,000/employed clinical staff member for the purpose of recruitment signing bonuses and/or retention.

### **CCBHC Demo Enrollment Update**

Under the MDHHS CCBHC Demo Provisional Certification SCCMHA received in November and reported at the December Board meeting, enrollment of consumers in the project is well underway. Enrollment of consumers requires a new treatment consent from the consumer or their guardian and that they possess a select diagnosis for eligibility no matter how the consumer is insured or uninsured. Adults with a mental illness and children with mental illness of any level of severity, persons with an SUD diagnosis and consumers with IDD and a secondary mental illness diagnosis are all eligible. At the time of this report, the SCCMHA Board Operated Program has had 514 consumers enrolled and approved by MSHN with an additional 80 awaiting approval.

Approved consumer enrollments to the CCBHC Demo are important because funding through the Prospective Payment System (PPS) is triggered for enrolled consumers. The CCBHC allowable services include most all we currently provide, except for residential and inpatient services. Payments go to MSHN and are then passed on to SCCMHA in two ways. The first is an additional \$322.76 each month for every enrolled consumer as a part of our monthly capitation payment structure. If these funds are not used, meaning no service was delivered in that month, they are subject to year-end cash settlement. The second PPS payment is a daily supplemental rate of \$109.39, paid when any eligible service code is billed on any day of the month for an eligible consumer. This second payment is not cost settled and any payment revenue received and not needed to cover service cost is retained as local funding by SCCMHA. The CEO report to the SCCMHA Board of Directors each month will report the pace of new CCBHC Demo consumer enrollment. The hope is to include enrollment from the contracted network later in FY2022.

Respectfully submitted,  
Sandra M. Lindsey, CEO

**Motion made by Cym Winiecke and supported by Robert Woods to receive & file this report as written. Motion carried.**

### **VII. BOARD ACTION**

### **VIII. BOARD INFORMATION**

- A. CMHA Weekly Update – 12/03/21 link:** <https://cmham.org/wp-content/uploads/2021/12/Weekly-Update-12.3.21.pdf>
- B. CMHA Weekly Update – 12/10/21 link:** <https://cmham.org/wp-content/uploads/2021/12/Weekly-Update-12.10.21.pdf>
- C. CMHA Weekly Update – 12/17/21 link:** <https://cmham.org/wp-content/uploads/2021/12/Weekly-Update-12.17.21-1.pdf>
- D. Joint Statement by MSP, MDHHS, MDE, CMHA and Partners: Interim Threat Assessment Guidance**
- E. Saginaw County BOC Resolution “A” to Oppose Senate Bills 597 & 598**
- F. CMHA Advocacy action plan, status report, and tool kit around Senate system redesign proposals**
- G. Letter to Contracted Primary Clinical Team Organizations Re: Rate Increase and Financial Support for Workforce Recruitment Signing Bonus/Retention Payments – 12/17/21**
- H. Health SafetyNet Coalition Narrative & and Request for Investment via**

## **ARPA federal funds**

### **IX. MEDIA / PUBLICATIONS**

#### **A. SCCMHA Provider Newsletter – December 2021**

### **X. OTHER ITEMS OF INTEREST**

Sandy noted consumers testing positive for COVID-19 have increased of late (over 20 and the majority have sadly been unvaccinated).

Sandy and her colleagues had a Directors' Forum today. It does not appear that CMHSPs / PIHPs will be included in the recent federal vaccination mandate, but this continues to be investigated.

It was noted that longtime SCCMHA Board member, Ray Albert passed recently.

### **XI. ADJOURNMENT**

**Motion by Cym Winiecke supported by Mike Cierzniewski to adjourn this meeting at 6:15 pm. Motion carried.**

**Minutes prepared by:  
Ryan Mulder  
Executive Assistant to CEO**